

A regular meeting of the Town Board of the Town of Hornellsville, County of Steuben, State of New York, was held on April 14, 2026 at the Hornellsville Town Hall, 4 Park Avenue, Arkport, New York 14807 at 6:00 p.m. The meeting was called to order by Supervisor Broughton.

Present: Dan Broughton, Supervisor  
James Giglio, Council Member  
Robert Mauro, Council Member  
David Oakes, Council Member  
Trisha Yanni, Council Member  
Recording Secretary: Jessica LaFrance, Town Clerk  
Also Present: Jason Emo, Highway Superintendent  
Debra Castle-Harvey, Bookkeeper  
Richard Scavo, MEO

The Pledge of Allegiance was cited, led by Supervisor Dan Broughton.

**Reports Submitted:**

|                            |                  |
|----------------------------|------------------|
| Town Clerk Report          | March 2026       |
| Tax Collection Report      | Dated April 2026 |
| Justice Report             | January 2026     |
|                            | February 2026    |
| Code Enforcement Report    | March 2026       |
| Dog Control Officer Report | March 2026       |
| Highway Report             | March 2026       |
| Bookkeepers Report         | Dated April 2026 |
| Supervisors Report         | March 2026       |
| Fire Report                | Dated April 2026 |

**Resolution 63-2026: Approval of the Town Board Meeting Minutes**

Motion by: Yanni Seconded by: Oakes

**RESOLVED**, that the Hornellsville Town Board hereby approves the regular minutes of March 10, 2026 as submitted by the Town Clerk.

|      |   |                                        |
|------|---|----------------------------------------|
| Ayes | 5 | Broughton, Giglio, Mauro, Oakes, Yanni |
| Nays | 0 |                                        |

**Resolution 64-2026: Approval of the Audit of Claims**

Motion by: Yanni Seconded by: Oakes

**RESOLVED**, that vouchers 90 – 129 totaling \$401,982.94 contained on Abstract 4 have been reviewed by the Town Board and are authorized for payment as follows:

|                             |              |
|-----------------------------|--------------|
| General Fund A              | \$22,921.77  |
| General Fund B              | \$271.15     |
| Highway Townwide DA         | \$21,467.04  |
| Highway Outside Village DB  | \$22,600.77  |
| Fire Protection Dist #1 SF1 | \$197,978.57 |

Fire Protection Dist #2 SF2           \$66,822.22

Fire Protection Dist #3 SF3           \$69,921.42

Total                                   \$401,982.94

Ayes       4   Broughton, Mauro, Oakes, Yanni

Nays       1   Giglio

**Resolution 65-2026: Approval of the Supervisor's Report**

Motion by: Yanni

Seconded by: Mauro

**WHEREAS**, Supervisor Broughton presented the monthly report on the Town's finances for the month of March 2026. The submitted report stated that the balance as of 02/28/26 was \$2,962,434.02. The town had an increase of \$365,841.24 and a decrease of \$518,838.11 leaving a balance as of 03/31/26 of \$2,809,437.15.

**RESOLVED**, that the Hornellsville Town Board hereby accepts the Supervisor's Report for March 2026 as submitted.

Ayes       5   Broughton, Giglio, Mauro, Oakes, Yanni

Nays       0

**Resolution 66-2026: Board of Assessment Review Appointment**

Motion by: Mauro

Seconded by: Oakes

**RESOLVED**, that Richard Scavo shall be appointed to the Board of Assessment Review for a five (5) year term to expire on September, 30 2030.

Ayes       5   Broughton, Giglio, Mauro, Oakes, Yanni

Nays       0

**Resolution 67-2026: Authorizing Payroll Reporting Assistance for Second Quarter 2026**

Motion by: Giglio

Seconded by: Yanni

**WHEREAS**, Baldwins Business Services has agreed to provide payroll reporting assistance for the second quarter of 2026 at a cost of eight hundred dollars (\$800.00); and be it

**RESOLVED**, that the Hornellsville Town Board hereby authorizes the use of Baldwins Business Services to assist the payroll clerk with payroll reporting for the second quarter of 2026 only.

Ayes       5   Broughton, Giglio, Mauro, Oakes, Yanni

Nays       0

**Resolution 68-2026: Scheduling a Budget Workshop**

Motion by: Yanni

Seconded by: Mauro

**WHEREAS**, the Hornellsville Town Board is preparing the tentative budget for the 2027 fiscal year and deems it necessary to hold a public budget workshop to review financial matters and departmental requests; and be it

**RESOLVED**, that the Hornellsville Town Board will hold a Budget Workshop on May 12, 2026 at 5:00 p.m. at the Town Hall, 4 Park Ave, Arkport, NY; and be it

**FURTHER RESOLVED**, that the Town Clerk is directed to post notice of the workshop on the Town's official website and bulletin board and take any additional steps necessary to notify the public in accordance with the Open Meetings Law.

|      |   |                                        |
|------|---|----------------------------------------|
| Ayes | 5 | Broughton, Giglio, Mauro, Oakes, Yanni |
| Nays | 0 |                                        |

**Adjournment:**

With no further business, on a motion made by Yanni, seconded by Mauro, the meeting was adjourned at 7:35 p.m.

|      |   |                                        |
|------|---|----------------------------------------|
| Ayes | 5 | Broughton, Giglio, Mauro, Oakes, Yanni |
| Nays | 0 |                                        |

Respectfully Submitted,

Jessica L. LaFrance  
Town Clerk  
April 21, 2026