

A duly noticed special meeting of the Town Board of the Town of Hornellsville, County of Steuben, State of New York, was held on October 6, 2025 at the Hornellsville Town Hall, 4 Park Avenue, Arkport, New York 14807 at 5:00 p.m. The meeting was called to order by Supervisor Broughton.

Present: Dan Broughton, Supervisor
James Giglio, Council Member
Robert Mauro, Council Member
David Oakes, Council Member
Trisha Yanni, Council Member
Recording Secretary: Jessica LaFrance, Town Clerk

Purpose:

The purpose of this special meeting was to discuss the draft audit findings and review other necessary items.

Discussion:

The Board discussed the findings contained in the draft audit report issued by the Office of the State Comptroller and the Town’s written response to those findings.

Resolution 118-2025: Designation of Town Board as Lead Agency and Determination of Significance for SEQRA Matters Relating to the Proposed Annexation of Territory from the Town of Canisteo to the Town of Hornellsville

WHEREAS, on August 11, 2025, and August 12, 2025, the Town Boards of the Town of Canisteo and the Town of Hornellsville respectively adopted a joint resolution proposing the annexation of approximately 42.30± acres of territory as set forth on **Exhibit A** hereto (the “Project”), from the Town of Canisteo into the Town of Hornellsville pursuant to General Municipal Law § 703-a; and

WHEREAS, the Town Board of the Town of Hornellsville (the “Town Board”) thereafter adopted Resolution 108-2025 indicating its intent to act as “Lead Agency” with respect to the Project and determining preliminarily that such action would be an “Unlisted” action pursuant to Article 8 of the Environmental Conservation Law and 6 N.Y.C.R.R. Part 617 (collectively referred to as “SEQRA”); and

WHEREAS, the Town Board is aware that although one of the underlying purposes of the annexation is to situate the proposed annexation territory and surrounding neighborhood to receive access to municipal water service through the Town of Hornellsville, the specifics of any new proposed water district are unknown at this time, thus an analysis of impacts from any future water district plan would be wholly speculative. The agencies charged with approval of any future proposed water district will be required to conduct a SEQRA review of same, therefore limiting the scope of the instant Project to the annexation, only, is no less protective of the environment; and

WHEREAS, in consideration of the foregoing and in compliance with SEQRA, the Town Board caused to be prepared Part 1 of the Short Environmental Assessment Form (SEAF) with respect to the Project, a copy of which is attached hereto as **Exhibit B**, establishing that the Project involves the annexation of property, only, which constitutes legislative decision-making that will be implemented through local law if approved by a majority of the qualified voters; and

WHEREAS, Notice that the Town Board had determined the Project should be subject to a Coordinated Review pursuant to SEQRA, that the Project appeared to be an Unlisted action under SEQRA, and that the Town intended to designate itself as Lead Agency for purposes of review pursuant to SEQRA, together with a copy of the prepared Part 1 of the SEAF, was given to all potential and known involved and interested agencies by correspondence

sent by US mail on August 13, 2025, requesting that any responses, comments, or objections be communicated to the Town within thirty (30) days; and

WHEREAS, the thirty (30) day response time subsequent to the mailing of Notice has expired with no objections having been received to the intent to act as Lead Agency by the Town Board; and

WHEREAS, a joint public hearing was conducted on September 8, 2025, at 4:00pm, during which time the Town Board heard testimony and received comments concerning the Project; and

WHEREAS, pursuant to SEQRA, the Town Board thereafter caused to be completed Parts 2 and 3 of the SEAF with respect to the Project, a copy of which is attached hereto as **Exhibit C**; and

WHEREAS, the Town Board has reviewed the completed SEAF, as well as reviewed any comments received from the public and involved and interested agencies; and

NOW THEREFORE BE IT RESOLVED THAT:

Section 1 The Town of Hornellsville (the “Town”) hereby designates itself as lead agency with respect to SEQRA. The Town has considered the Project pursuant to the parameters set forth in 6 N.Y.C.R.R. §§ 617.2 and 617.3(g) of the SEQRA regulations.

Section 2 The Town classifies its review and approval of the Project as an Unlisted action pursuant to the SEQRA regulations.

Section 3 The Town has carefully reviewed the prepared SEAF, the criteria set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, as well as considered any and all comments received from the involved and interested agencies and the public regarding the Project. Based on the foregoing information, the Town has thoroughly analyzed potential relevant areas of environmental concern and finds that the Project will have no adverse impacts on the environment for the following reasons:

- a. Land. The Project will not result in an adverse impact to land. The Project involves the annexation of territory, which is a purely legislative decision-making action, and does not contemplate any land disturbance.
- b. Water. The Project will not result in an adverse impact to ground or surface water quality or quantity. The Project will not adversely impact any water body designated as protected pursuant to the New York Environmental Conservation Law, nor will the Project affect any non-protected body of water. The Canisteo River borders the territory proposed to be annexed, however, there will be no disturbance to the river as this Project involves only legislative decision-making.
- c. Air. The Project will not adversely impact the quality of air because no air emissions will result from the Project.
- d. Plants and Wildlife. The Project will not adversely impact plants and wildlife because there will be no disturbance to, or interference with, existing plants and wildlife as a result of the Project.
- e. Noise and Odor. The Project will not result in a significant adverse impact to existing levels of noise and odor because no noise or odor will result from the Project.
- f. Energy. The Project will have no effect on the use of either the quantity or type of energy because it involves only legislative decision-making.
- g. Critical Environmental Area. The Project will not result in the impairment of a Critical Environmental Area (“CEA”) as defined under SEQRA regulations because the Project site is not located within a CEA, nor will it affect any CEA.
- h. Public Health. The Project will not create a hazard to human health.

i. Solid Waste and Wastewater. The Project will have no impact on the generation of solid waste or wastewater.

j. Agriculture, Open Space, and Recreational Resources. The Project will not result in a significant adverse impact on agriculture, existing open spaces, and recreational resources because there will be no change in land use, the intensity of use, or the capacity to support existing uses as a result of the Project.

k. Aesthetic and Historical Resources. The Project is not located in a historic district and does not entail an expansion or significant alteration of historic resources, therefore the Project will not adversely impact the character or quality of important historical, archeological, architectural, or aesthetic resources.

l. Community and Neighborhood Character. The Project will not adversely impact the character or quality of the existing community or neighborhood. Currently the neighborhood within the proposed annexation territory is adjacent to the Town of Hornellsville. Annexation will bring this neighborhood into the Town of Hornellsville, unifying certain inhabited parcels that are currently split between the two towns. As a result of the annexation, only one large uninhabited parcel will be split between the towns. There will be no substantial change in the use, or intensity of use, of land within the neighborhood as a result of the Project.

m. Traffic and Transportation. The Project will not adversely impact traffic and transportation. Currently two separate townships are responsible to maintain contiguous sections of Dineen Road. Annexation will bring the entirety of Dineen Road into one town resulting in more efficient snow and ice control operations and uniform maintenance, as well as a decrease in heavy truck traffic because it will no longer be necessary for the Town of Canisteo to inspect and maintain a section of the roadway. Traffic and transportation will otherwise be unaffected by the Project.

Section 4 Based on the foregoing, the Town finds that the Project will have no adverse environmental impacts in accordance with the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law, and, in particular, pursuant to the criteria found at 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations. The Town thus issues a Negative Declaration pursuant to SEQRA.

Section 5 In accordance with 6 N.Y.C.R.R. § 617.12, all documents prepared in relation to such Negative Declaration shall be filed with the Lead Agency, and as the Town may deem advisable. The findings and conclusions relating to the determination of significance contained within the Negative Declaration are hereby adopted and incorporated by reference into this Resolution.

Section 6 This Resolution has been prepared in accordance with Article 8 of the New York Environmental Conservation Act by the Town Board of the Town of Hornellsville, 4 Park Avenue, PO Box 1, Arkport, New York, 14807; Phone: (607) 295-9660, Email: tohclerk@townofhornellsville.com.

Section 7 This Resolution shall take effect immediately upon adoption.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nea</u>	<u>Absent</u>	<u>Abstain</u>
Daniel Broughton	[✓]	[]	[]	[]
James Giglio	[✓]	[]	[]	[]
Robert Mauro	[✓]	[]	[]	[]
David Oakes	[✓]	[]	[]	[]
Trisha Gianni	[✓]	[]	[]	[]

The Resolution was thereupon declared duly adopted.

Exhibit A

Resolution 103-2025: Joint Resolution Pursuant to N.Y. Gen. Muni. Law § 703-a Proposing the Annexation of Territory in the Town of Canisteo to the Town of Hornellsville, and Scheduling a Joint Public Hearing on the Proposed Annexation of Said Territory

Motion by: Oakes

Seconded by: Mauro

WHEREAS, the Town Board of the Town of Hornellsville and the Town Board of the Town of Canisteo (collectively, the “Governing Boards”) previously mutually agreed to study the proposed annexation of certain parcels of real property situated in the Town of Canisteo and contiguous to the Town of Hornellsville (herein the “Territory”), to the Town of Hornellsville, for the purpose of providing the fourteen (14) residences situated within the Territory with access to municipal water service from the Town of Hornellsville, which connection is not currently available through the Town of Canisteo, and is not reasonably expected to become available in the future; and

WHEREAS, the Territory proposed for annexation consists of: (a) all of the acreage of fourteen (14) inhabited residential parcels of real property, more particularly described as follows:

1. approx. 1.10± acres of real property located at 5670 State Road Route 36, Town of Canisteo (Tax Map No. 182.00-01-061.000),
2. approx. .78± acres of real property located at 5842 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-029.000);
3. approx. .25± acres of real property located at 5846 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-030.000);
4. approx. .20± acres of real property located at 5844 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-031.000);
5. approx. .25± acres of real property located at 5843 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-032.000);
6. approx. 6.60± acres of real property located at 5841 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-033.100);
7. approx. .65± acres of real property located at 5835 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-053.000);
8. approx. .31± acres of real property located at 5833 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-028.000);
9. approx. .23± acres of real property located at 5831 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-027.000);
10. approx. .31± acres of real property located at 5829 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-026.000);
11. approx. .20± acres of real property located at 5827 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-025.000);
12. approx. .68± acres of real property located at 5825 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-024.000);
13. approx. 1.02± acres of real property located at 5807 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-022.200); and
14. approx. 2.93± acres of real property located at 5813 Dineen Road, Town of Canisteo

(Tax Map No. 182.00-01-022.300),

and (b) all or a portion, as the case may be, of three (3) uninhabited and vacant parcels of real property, more particularly described as follows:

1. approx. 26.40± acres of a total 132± acres of real property located at 0 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-022.100);
2. approx. .09± acres of vacant real property located at 0 State Road Route 36, Town of Canisteo (Tax Map. No. 182.00-01-059.000); and
3. approx. .30± acres of vacant real property located at 0 State Road Route 36, Town of Canisteo (Tax Map No. 182.00-01-060.000),

said Territory being as further shown in the map annexed hereto and incorporated herein by reference, and aggregating, in total, approximately 46.82± acres; and

WHEREAS, the Governing Boards are mutually satisfied that there is evidence to support that the annexation of the Territory to the Town of Hornellsville is in the over-all public interest, including for among other reasons so that the residences situated in the Territory may be provided with access to municipal water service by the Town of Hornellsville; and

WHEREAS, pursuant to N.Y. General Municipal Law Section 703-a, the governing boards of two or more municipalities which have mutually agreed to study the annexation of territory, may, by joint resolution, propose the annexation of such territory pursuant to the provisions of Article 17 of the General Municipal Law, also known as the Municipal Annexation Law; and

WHEREAS, the Governing Boards mutually desire to propose the annexation of the Territory through adoption of a joint resolution pursuant to and in accordance with the Municipal Annexation Law; and

WHEREAS, pursuant to General Municipal Law Section 704, in the event that there is a proposal to annex territory by joint resolution, the governing board of the local government to which it is proposed to annex such territory and the governing board of the affected local government in which such territory is situated, are required to schedule a joint hearing on the joint resolution proposing annexation, and said hearing to be scheduled, noticed, and conducted as provided for in Sections 704 and 705 of the General Municipal Law,

NOW, THEREFORE, BE IT RESOLVED, by each of the Governing Boards, that, pursuant to Section 703-a of the General Municipal Law and by this Joint Resolution, the Governing Boards mutually propose the annexation of the Territory to the Town of Hornellsville and hereby do initiate the process set forth in the Municipal Annexation Law for further consideration of the proposed annexation of the Territory; and

BE IT FURTHER RESOLVED, that, pursuant to Section 704 of the General Municipal Law, a joint hearing of the Governing Boards on this Joint Resolution initiating annexation is hereby scheduled to be held at Hornellsville Town Hall, 4 Park Ave., Arkport, NY 14807, on the 8th of September, 2025 at 4:00 p.m. (herein the “Joint Public Hearing”); and

BE IT FINALLY RESOLVED, that, further pursuant to Section 704 of the General Municipal Law, the Town Clerk for each Governing Board is hereby directed to cause both the publication and mailing of a Notice of said Joint Public Hearing, in the form attached hereto and incorporated herein by reference, on August 18, 2025, said date being at least twenty days in advance of the scheduled date of the Joint Public Hearing but not more than forty days in advance thereof, and said publication and mailing of said Notice shall be in the manner and to the recipients as provided in Section 704 of the General Municipal Law.

[ADDENDUM TO JOINT RESOLUTION]

NOTICE OF JOINT PUBLIC HEARING

**on Joint Resolution Proposing the Annexation
of Territory in the Town of Canisteo, New York
to the Town of Hornellsville, New York**

NOTICE IS HEREBY GIVEN, pursuant to N.Y. General Municipal Law (“GML”) Section 704, that the Town Board of the Town of Hornellsville, New York and the Town Board of the Town of Canisteo, New York (collectively, the “Governing Boards”) have adopted a joint resolution pursuant to GML § 703-a (the “Joint Resolution”), proposing the annexation of certain territory situated in the Town of Canisteo (the “Territory”) to the Town of Hornellsville, and

NOTICE IS FURTHER GIVEN, that the Territory proposed for annexation consists of: (a) all of the acreage of fourteen (14) inhabited residential parcels of real property, more particularly described as follows:

1. approx. 1.10± acres of real property located at 5670 State Road Route 36, Town of Canisteo (Tax Map No. 182.00-01-061.000),
2. approx. .78± acres of real property located at 5842 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-029.000);
3. approx. .25± acres of real property located at 5846 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-030.000);
4. approx. .20± acres of real property located at 5844 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-031.000);
5. approx. .25± acres of real property located at 5843 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-032.000);
6. approx. 6.60± acres of real property located at 5841 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-033.100);
7. approx. .65± acres of real property located at 5835 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-053.000);
8. approx. .31± acres of real property located at 5833 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-028.000);
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10. approx. .31± acres of real property located at 5829 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-026.000);
11. approx. .20± acres of real property located at 5827 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-025.000);
12. approx. .68± acres of real property located at 5825 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-024.000);
13. approx. 1.02± acres of real property located at 5807 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-022.200); and
14. approx. 2.93± acres of real property located at 5813 Dineen Road, Town of Canisteo (Tax Map No. 182.00-01-022.300),

and (b) all or a portion, as the case may be, of three (3) uninhabited and vacant parcels of real property, more particularly described as follows:

1. approx. 26.40± acres of a total 132± acres of real property located at 0 Dineen Road, Town of Canisteo

(Tax Map No. 182.00-01-022.100);

2. approx. .09± acres of vacant real property located at 0 State Road Route 36, Town of Canisteo (Tax Map No. 182.00-01-059.000); and
3. approx. .30± acres of vacant real property located at 0 State Road Route 36, Town of Canisteo (Tax Map No. 182.00-01-060.000),

said Territory being as further shown in the map annexed to the Joint Resolution and aggregating, in total, approximately 42.30± acres.

NOTICE IS FURTHER GIVEN, that on the 8th of September, 2025 at 4:00 p.m., a joint hearing on said Joint Resolution will be held by the Governing Boards at Hornellsville Town Hall, located at 4 Park Ave., Arkport, NY 14807.

At such time and place, all persons interested in the matter may be heard, and the aforesaid Governing Boards will receive evidence and information which may be presented concerning the question set forth in General Municipal Law § 705(1)(e) of whether the proposed annexation is or is not in the overall public interest: (1) of the Territory proposed to annexed; or (2) of the local government or governments to which the Territory is proposed to be annexed; or (3) of the remaining area of the local government or governments in which such Territory is situated; or (4) of any school district, fire district or other district corporation, public benefit corporation, fire protection district, fire alarm district or town or county improvement district, situated wholly or partly in the Territory proposed to be annexed.

Testimony, evidence and information may also be presented concerning the grounds set forth in General Municipal Law § 705(1)(a)-(d). Objections based upon General Municipal Law § 705(1)(a)-(d), in addition to the presentation of oral testimony thereon, must be submitted in writing and placed on file with the Governing Boards and made a part of the record of the hearing.

Dated: August 18, 2025

Dan Broughton, Supervisor
Town of Hornellsville

Exhibit B

SEAF – Part 1

Short Environmental Assessment Form Part 1 - Project Information

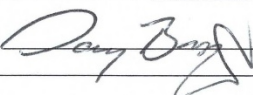
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Annexing Territory from Town of Canisteo to Town of Hornellsville			
Project Location (describe, and attach a location map): Parcels in Town of Canisteo on Dineen Road, between the Town of Hornellsville and the Village of Canisteo			
Brief Description of Proposed Action: The annexation of approximately 42.30 acres, consisting of fourteen (14) inhabited residential parcels and three (3) uninhabited vacant parcels, situated in the Town of Canisteo, to the Town of Hornellsville for the purpose of providing access to municipal water service.			
Name of Applicant or Sponsor: Town of Hornellsville		Telephone: 607-295-9660	
Address: 4 Park Avenue		E-Mail:	
City/PO: PO Box 1, Arkport		State: NY	Zip Code: 14807
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, <ul style="list-style-type: none"> a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. <ul style="list-style-type: none"> a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? 	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. <ul style="list-style-type: none"> a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? 	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. <ul style="list-style-type: none"> a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? 	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO <input type="checkbox"/>	YES <input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>
_____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO <input type="checkbox"/>	YES <input type="checkbox"/>
_____ _____		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO <input type="checkbox"/>	YES <input type="checkbox"/>
_____ _____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO <input type="checkbox"/>	YES <input type="checkbox"/>
_____ _____		
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Town of Hornellsville</u> Date: <u>August 12, 2025</u></p> <p>Signature: <u></u> Title: <u>Supervisor</u></p>		

PRINT FORM

Project: *Annexing Territory from Town of Canisteo to Town of Hornellsville*

ATTACHMENT TO SEAF – PART I

The Town of Hornellsville and the Town of Canisteo are proposing to annex territory situated in the Town of Canisteo to the Town of Hornellsville. The purpose of the annexation is to provide this territory with the opportunity to access municipal water service through the Town of Hornellsville at a future time. The territory consists of approximately 42.30± acres of real property near and adjacent to Dineen Road, between the Town of Hornellsville and the Village of Canisteo, including real property near and adjacent to the intersection of Dineen Road and State Route 36. There are seventeen (17) total parcels in the territory, fourteen (14) of which are currently inhabited residences and three (3) are uninhabited vacant land. The vacant parcels are a mix of open space, grass, shrubs, and trees. The Canisteo River forms the northern side of the proposed annex territory. This action involves only legislative decision-making as a local law will be adopted if the proposed annexation is ultimately approved. This project does not contemplate or involve the planning or construction of municipal utility infrastructure, or any other non-legislative action.

Exhibit C

SEAF – Parts 2 & 3

Agency Use Only [If applicable]

Project:

Date:

Short Environmental Assessment Form Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Agency Use Only [If applicable]

Project:	
Date:	

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Project involves the annexation of property, only, which constitutes legislative decision-making that will be implemented through local law if approved by a majority of the qualified voters.

Although one of the underlying purposes of the annexation is to situate the proposed annexation territory to receive access to municipal water service from the Town of Hornellsville, the specifics of any new proposed water district are unknown at this time and thus an analysis of impacts from any future water district plan would be wholly speculative. The agencies charged with approval of any future proposed water district will be required to conduct a SEQRA review of same, and thus limiting the scope of the instant Project to the annexation, only, is no less protective of the environment.

As more fully detailed in the Negative Declaration Resolution (the "Negative Declaration") adopted herewith, which is fully incorporated by reference as if set forth in full herein, the Town of Hornellsville for the proposed action consisting of the annexation of territory in the Town of Canisteo (the "Project" as defined in the Negative Declaration), and based upon a thorough and comprehensive review by the Town of Hornellsville of the Short Environmental Assessment Form ("EAF"), including Parts 1 and 2 thereof, and consideration of the criteria set forth in 6 NYCRR § 617.2(c) of the SEQRA regulations, the Town of Hornellsville hereby finds that the proposed action will result in no potential significant adverse environmental impact requiring the preparation of an environmental impact statement.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Hornellsville	October 6, 2025
_____ Name of Lead Agency	_____ Date
Dan Broughton	Supervisor
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Resolution 119-2025: Authorizing Application of a JCAP Grant 2025-26

Motion by: Yanni

Seconded by: Mauro

WHEREAS, the State of New York Unified Court System is soliciting applications from local governments under the Justice Court Assistance Program to assist local Justice Departments with needed equipment, automation, furniture, supplies and training;

WHEREAS, the funding available under the State of New York Unified Court System would facilitate local efforts in upgrading the Town’s Justice Departments; and be it

RESOLVED, that the Hornellsville Town Board authorizes the Hornellsville Town Court to apply for a JCAP grant in the 2025-2026 grant cycle up to \$3,000.

Resolution 120-2025: Approving Draft Response to OSC Audit (2025M-102)

Motion by: Oakes

Seconded by: Giglio

WHEREAS, the Office of the State Comptroller (OSC) issued a draft audit report entitled Town of Hornellsville – Financial Management (2025M-102); and

WHEREAS, the Town Board has reviewed the Draft Audit Response letter dated October 6, 2025 and has had the opportunity to offer edits and revisions;

NOW, THEREFORE, BE IT RESOLVED that the Hornellsville Town Board approves the Draft Audit Response letter as presented; and be it

FURTHER RESOLVED, that the Town Clerk shall transmit the approved letter to the OSC Rochester Regional Office.

Adjournment:

With no further business, on a motion made by Yanni, seconded by Mauro, the special meeting was adjourned at 6:11 p.m.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
October 28, 2025