

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 53-2026: Directing Enforcement of Local Law Regarding Rubbish, Refuse, and Junk

Motion By: Yanni Seconded by: Mauro

WHEREAS, the Town of Hornellsville has adopted local laws regulating the accumulation and storage of rubbish, refuse, and junk within the Town; and

WHEREAS, the Town Board has received information indicating that a property owned by Gottschall’s may be in violation of said local laws; and

WHEREAS, the Town Board finds it necessary to ensure compliance with applicable local laws in order to protect the public health, safety, and welfare; and be it

RESOLVED, that the Hornellsville Town Board hereby directs the Code Enforcement Officer to investigate the property known as Gottschall’s, located on the Avenue of Oaks, and if a violation is confirmed, to issue a Notice to Remedy and thereafter take such further enforcement action as may be appropriate in accordance with the Town’s local laws and applicable provisions of law.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 54-2026: Approval of Highway Law § 284 Agreement

Motion By: Mauro Seconded by: Oakes

WHEREAS, Highway Law § 284 requires the Town Board and the Town Superintendent of Highways to enter into an agreement for the expenditure of highway moneys for the repair and improvement of Town highways; and be it

RESOLVED, that the Hornellsville Town Board hereby approves the Highway Law § 284 Agreement for the year 2026 as presented, and authorizes the Town Supervisor and the Town Superintendent of Highways to execute said agreement and file the same with the Steuben County Superintendent of Highways.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 55-2026: Authorizing an Intermunicipal Agreement with Steuben County for Shared Services

Motion By: Oakes Seconded by: Giglio

WHEREAS, New York State General Municipal Law §119-o authorizes municipalities to enter into agreements for the cooperative performance of municipal services; and

WHEREAS, the Town Board has reviewed a proposed agreement with the County of Steuben for shared services relating to the hauling and transporting of equipment; and be it

RESOLVED, that the Town Board of the Town of Hornellsville hereby approves an intermunicipal agreement with the County of Steuben for shared services relating to the hauling and transporting of equipment, for a term of five (5) years commencing February 2, 2026 and expiring February 2, 2031; and be it

FURTHER RESOLVED, that the Superintendent of Highways is authorized to execute said agreement on behalf of the Town.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 56-2026: Authorizing the Execution of a License Agreement for the Placement of Clean Fill

Motion by: Mauro Seconded by: Yanni

WHEREAS, the Town of Hornellsville has negotiated a License Agreement with Kevin Johnson and Fred C. Johnson & Son, Inc. permitting the Town to access and utilize a designated area of property for the placement of clean fill under the terms and conditions set forth in said agreement; and

WHEREAS, the Town Board has reviewed the proposed License Agreement and finds it to be in the best interests of the Town to approve the same; and be it

RESOLVED, that the Hornellsville Town Board hereby approves the License Agreement between the Town of Hornellsville and Kevin Johnson and Fred C. Johnson & Son, Inc. for access and placement of clean fill as presented; and be it

FURTHER RESOLVED, that the Town Highway Superintendent is authorized to execute said agreement on behalf of the Town.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Proposal Authorizing Payroll Assistance

The Town Board reviewed a proposed resolution regarding authorizing payroll assistance services with BBS Accounting, LLC. No motion or second was made, and no action was taken. The matter was tabled pending further review and evaluation of costs.

Resolution 57-2026: Approval of the Supervisor’s Report

Motion by: Yanni Seconded by: Oakes

WHEREAS, Supervisor Broughton presented the monthly report on the Town’s finances for the month of February 2026. The submitted report stated that the balance as of 01/31/26 was \$2,803,955.36. The town had an increase of \$1,017,555.16 and a decrease of \$859,076.50 leaving a balance as of 02/28/26 of \$2,962,434.02.

RESOLVED, that the Hornellsville Town Board hereby accepts the Supervisor’s Report for February 2026 as submitted.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 58-2026: Approving Finalized Fund Balance Report and Surplus Allocation Plan

Motion by: Mauro Seconded by: Yanni

WHEREAS, at the end of each fiscal year, the Town of Hornellsville calculates its fund balance and divides that balance by the ensuing year’s appropriations to derive a percentage of fund balance; and

WHEREAS, the Town Board of Hornellsville has a fund balance policy that stipulates each fund’s minimum and maximum percentage range; and

WHEREAS, the Town Board has reviewed a report detailing each fund showing the year-end 2025 fund balances, the upcoming year’s appropriations, and the calculated percentage of fund balance; and

WHEREAS, the report also compares these percentages to the fund balance policy’s minimum and maximum ranges; and be it

RESOLVED, that the Hornellsville Town Board hereby approves the finalized fund balance report; and be it

FURTHER RESOLVED, that the Board will discuss and determine the next steps for any surplus fund balances as outlined in the policy, considering options such as reducing next year’s taxes, moving funds to a reserve, or making a one-time purchase.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 59-2026: Approving Baseline Five-Year Financial Projection Plan and Review Schedule

Motion By: Yanni

Seconded by: Mauro

WHEREAS, the Hornellsville Town Board is committed to developing, adopting, and periodically updating comprehensive written multi-year financial and capital plans that set the goals and objectives for the town's long-term operating and capital needs. Be it resolved that the five-year projection plan, as developed, is hereby adopted as the foundation of these plans. The Board will ensure that this plan is periodically updated to reflect changing financial conditions and future capital needs; and be it

RESOLVED, by the Hornellsville Town Board that the five-year projection plan, detailing account codes, actual year-end figures for the past five years, current balances, and forecasted amounts for the next five years, is hereby approved as a baseline; and be it

FURTHER RESOLVED, that the Board will review this projection on a regular basis, setting a specific schedule to monitor updates and ensure tax stability, with any necessary adjustments to be made as new financial data arises.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 60-2026: Approving Financial Management Audit and Corrective Action Plan

Motion By: Yanni

Seconded by: Oakes

WHEREAS, the New York State Office of the Comptroller conducted a financial management audit of the Town of Hornellsville as part of its statewide oversight, and whereas, the audit included a corrective action plan detailing specific improvements, timelines, and responsible parties; and be it

RESOLVED, by the Hornellsville Town Board that the financial management audit, identified as Audit No. 2025M-102, is hereby approved.

The Board acknowledges the audit report, which includes a full implementation plan with timelines and responsible parties. The Town Supervisor is instructed to proceed with these actions and submit the approved report to the State Comptroller for their review.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Proposal Authorizing the Engagement of Bond Counsel

The Town Board reviewed a proposed resolution regarding authorizing the engagement of bond counsel with Orrick, Herrington & Sutcliffe. No motion or second was made, and no action was taken. The matter was tabled pending further review.

Resolution 61-2026: Rescinding Portion of Resolution 24-2025 Concerning BAR Appointment

Motion by: Yanni

Seconded by: Mauro

WHEREAS, the Hornellsville Town Board adopted Resolution 24-2025 on January 14, 2025 establishing the annual compensation for members of the Board of Assessment Review and reappointing Stacia Schieder to the Board of Assessment Review for a five (5) year term to expire September 30, 2030; and

WHEREAS, the Town Board has since determined that Stacia Schieder is not a resident of the Town of Hornellsville and therefore is not eligible to serve on the Board of Assessment Review pursuant to Real Property Tax Law §523; and be it

RESOLVED, that the portion of Resolution 24-2025 reappointing Stacia Schieder to the Board of Assessment Review is hereby rescinded; and be it

FURTHER RESOLVED, that the portion of Resolution 24-2025 establishing the annual compensation of three hundred fifty dollars (\$350.00) for members of the Board of Assessment Review for the calendar year 2025 shall remain in full force and effect.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 62-2026: Authorizing Application for the Local Government Records Management Improvement Fund (LGRMIF)

Motion by: Mauro

Seconded by: Yanni

WHEREAS, the New York State Archives administers the Local Government Records Management Improvement Fund (LGRMIF) to assist local governments in developing and improving records management programs; and

WHEREAS, the Town of Hornellsville seeks to apply for LGRMIF funding to support improvements to its records management program; and be it

RESOLVED, that the Hornellsville Town Board hereby authorizes the Town Clerk, as Records Management Officer, to prepare and submit an application for funding through the Local Government Records Management Improvement Fund; and be it

FURTHER RESOLVED, that the Town Supervisor is authorized to execute all documents necessary for the submission and administration of the grant.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Adjournment:

With no further business, on a motion made by Yanni, seconded by Mauro, the meeting was adjourned at 7:17 p.m.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni

Nays 0

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
March 18, 2026